**Internship Monthly Attendance Record**

**(2018-2019, 2nd, BS CSSE, ITEINTERN1, N491)**

|  |  |  |
| --- | --- | --- |
| **Student/Intern** | : | Jhance Bredh C. Laya |
| **Company** | : | Kalibrr |
| **Department** | : | Research and Development |
| **Supervisor** | : | Aivin Solatorio |
| **Official Work Schedule** | : | 10:00 AM - 7:00 PM, Monday – Friday, 8 hours per day & 40 hours per week |

Inclusive Month(s): February - March Inclusive Dates: Feb 20, 2019 - Mar 19, 2019

From To

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **AM** | | | **PM** | | | **OVERTIME** | | | **TOTAL** |
| **In** | **Out** | **Total** | **In** | **Out** | **Total** | **In** | **Out** | **Total** |
| 02/20/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 02/21/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 02/22/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 02/26/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 02/27/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 02/28/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/01/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/04/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/05/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/06/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/07/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/08/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/11/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/12/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/13/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/14/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/15/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/18/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/19/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 03/20/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **TOTAL NUMBER OF HOURS IN THIS REPORT:** | | | 160:00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **TOTAL ACCUMULATED HOURS:** | | | 480:00 |
|  |  |  |  |  |  |  |

**Internship Monthly Attendance Record**

**(2018-2019, 2nd, BS CSSE, ITEINTERN2, N491)**

|  |  |  |
| --- | --- | --- |
| **Student/Intern** | : | Jhance Bredh C. Laya |
| **Company** | : | Kalibrr |
| **Department** | : | Research and Development |
| **Supervisor** | : | Aivin Solatorio |
| **Official Work Schedule** | : | 10:00 AM - 7:00 PM, Monday – Friday, 8 hours per day & 40 hours per week |

Inclusive Month(s): January - February Inclusive Dates: Feb 20, 2019 - Mar 19, 2019

From To

|  |  |  |
| --- | --- | --- |
| **ABSENCE/S** | **ACCUMULATED NUMBER:** | **REASON:** |
| WITH NOTICE: |  |  |
| WITHOUT NOTICE |  |  |
| TOTAL: |  |  |

|  |  |  |
| --- | --- | --- |
| Supervisor’s or Representative’s  Name and Signature / Date |  | Intern’s Name and Signature / Date |

|  |  |  |
| --- | --- | --- |
| IALAP Representative’s  Name and Signature / Date |  |  |